



PLAN OF THE MONTH

TOP HATTERS SQUADRON

DATE: THURSDAY 1 FEBRUARY 2018- WEDNESDAY 28 FEBRUARY 2018
"TRAINING TODAY'S YOUTH FOR TOMORROW'S NAVY"

TOP HATTERS SQUADRON WEBPAGE: www.norfolkseacadets.org
 TOP HATTERS SQUADRON FACEBOOK: www.facebook.com/thsusnscc
 BUILDING B-30 QUARTERDECK PHONE NUMBER: (757) 444-4626

CHAIN OF COMMAND

COMMAND STAFF

COMMANDING OFFICER -----LT ALEXANDER RULLO
 EXECUTIVE OFFICER -----LTJG EDWARD GLOMB

DEPARTMENT HEADS

OPERATIONS OFFICER -----ENS ROBERT GLAUDE
 TRAINING OFFICER -----INST GUILLEN
 ADMIN OFFICER -----INST STEVEN COOPER
 PERSONNEL OFFICER -----INST HANS HEINDL
 SUPPLY OFFICER -----INST JACQULYN CROSSMAN

DIVISION OFFICERS

SQUADRON DIVISION OFFICER -----MIDN LIN
 ASSISTANT DIVISION OFFICER -----VACANT
 INDOC DIVISION OFFICER -----VACANT

SUPPORT STAFF

FINANCE ADMINISTRATOR -----MRS. STEPHANIE RULLO
 INFORMATION TECHNOLOGY -----MR. JOSEPH CROSSMAN
 SECURITY OFFICER -----INST ANDREW RUPLE
 MEDICAL OFFICER -----INST SHORTRIDGE
 RECRUITING OFFICER -----MR. AUSTYN SUTTON
 AUXILIARY ASSISTANTS -----MRS. JENNIFER GLOMB

CADET LEADERSHIP

NSCC LEADING PETTY OFFICER -----PO2 DANIELS
 NLCC LEADING PETTY OFFICER -----VACANT

SEA CADET OF THE YEAR 2017:-----CADET MADISON BEAVER
NAVY LEAGUE CADET OF THE YEAR 2017:-----CADET NATHANAEL VIRGIL

ALL PERSONNEL SHALL READ THE "PLAN OF THE MONTH" AND SHALL BE RESPONSIBLE FOR OBEYING ALL APPLICABLE ORDERS CONTAINED THEREIN. THE "PLAN OF THE MONTH" IS SUBJECT TO LAST MINUTE CHANGES.

UNIFORM OF THE DAY

OFFICERS/INSTRUCTORS: PRESCRIBED: SERVICE DRESS BLUES
 ALTERNATE: SERVICE KHAKI; NAVY WORKING UNIFORM

AUXILIARY: PRESCRIBED: BUSINESS CASUAL WITH UNIT POLO SHIRT/NAMETAG

NSCC CADETS: PRESCRIBED: SERVICE DRESS BLUES
 ALTERNATE: NAVY WORKING UNIFORM

NLCC CADETS: PRESCRIBED: WINTER DRESS
 ALTERNATE: NAVY WORKING UNIFORM

PROJECTED SCHEDULED EVENTS AND TRAINING

16-18 FEB TOP HATTERS SQUADRON DRILL WEEKEND

DRILL SCHEDULE

FRIDAY 16 FEB 18

1800 ALL OFFICERS ARRIVE AT B-30, SET QUARTERDECK WATCH
2000 ALL CADETS ARRIVE AT B-30, IN UNIFORM OF THE DAY, DRESS UNIFORM
2000 SHUTTLE DEPARTS NEX FOR B-30
2005 CHECK IN (ADMIN OFFICER) & STOW GEAR
2030 ALL HANDS TO QUARTERS FOR MUSTER, INSTRUCTION AND INSPECTION
2115 SKIPPER'S CALL - ALL SENIOR STAFF (CO/XO/DEPARTMENT HEADS)
2130 DIVISION OFFICER MEETING WITH RESPECTIVE DIVISIONS - DRILL POM/TRAINING PLAN REVIEW
2135 SWEEPERS, DUMP ALL TRASH
2155 TATTOO
2200 TAPS

SATURDAY 17 FEB 18

0530 RÉVEILLE
0540 COMPLETE HEAVE OUT AND TRICE UP, SDO COMMENCE RACK INSPECTIONS, SHIFT INTO PT GEAR.
0545 COMMENCE PHYSICAL TRAINING ALL HANDS
0645 SECURE FROM PT, STOW GEAR, SHOWER, SHIFT INTO UNIFORM OF THE DAY
0730 MORNING FORMATION AND INSPECTION
0740 DEPART B-30 FOR NAVSTA FLAGPOLE
0755 FIRST CALL TO COLORS
0800 COLORS/MUSTER AND WELCOME SHADOW DRILL CADETS
0805 DEPART NAVSTA FLAGPOLE FOR NAVSTA GALLEY
0810 BREAKFAST
0850 DEPART NAVSTA GALLEY B-30
0855 ARRIVE B-30
0900 COMMENCE UNIT TRAINING/SUPPLY OFFICER - CHAIN OF COMMAND.

1000 SECURE FROM CHAIN OF COMMAND TRAINING.
 1010 ANNUAL INSPECTION WALK THROUGH
 1050 SECURE FROM UNIT TRAINING
 1100 DEPART B-30 FOR NAVSTA GALLEY
 1105 LUNCH
 1145 DEPART NAVSTA GALLEY FOR B-30
 1150 ARRIVE B-30
 1200 FINAL PREP AND SETUP FOR ANNUAL INSPECTION INSPECTION
 1230 SHIFT TO DRESS BLUE UNIFORMS
 1300 COMMENCE ANNUAL INSPECTION CEREMONY
 1530 SECURE FROM ANNUAL INSPECTION
 1535 CADET APPRECIATION TIME
 1650 SECURE FROM CADET APPRECIATION TIME
 1655 DEPART B-30 FOR NAVSTA GALLEY
 1700 DINNER
 1740 DEPART NAVSTA GALLEY FOR B-30
 1745 ARRIVE B-30
 1800 COMMENCE DIVISIONAL/STUDY TIME, OFFICER TRAINING, MILITARY DRILL TRAINING
 2015 COMMENCE DIVISION OFFICERS MEETING (1815-2050 WATCH STANDING TRAINING- INSTR
 RUPLE) (OFFICER TRAINING OTQ/OTY PROCEDURES- CO)
 2100 SECURE FROM DIVISION OFFICERS MEETING
 2125 SECURE FROM DIVISIONAL/STUDY TIME, OFFICER TRAINING, MILITARY DRILL TRAINING
 2130 SWEEPERS, DUMP ALL TRASH
 2155 TATTOO
 2200 TAPS

SUNDAY 18 FEB 18

0530 RÉVEILLE
 0540 COMPLETE HEAVE OUT AND TRICE UP, SDO COMMENCE RACK INSPECTIONS, SHIFT INTO PT
 GEAR
 0545 COMMENCE PHYSICAL TRAINING ALL HANDS
 0645 SECURE FROM PT, STOW GEAR, SHOWER, SHIFT INTO UNIFORM OF THE DAY
 0730 MORNING FORMATION AND INSPECTION
 0740 DEPART B-30 FOR NAVSTA FLAGPOLE
 0755 FIRST CALL TO COLORS
 0800 COLORS
 0805 DEPART NAVSTA FLAGPOLE FOR NAVSTA GALLEY
 0815 BREAKFAST
 0850 DEPART NAVSTA GALLEY B-30
 0855 ARRIVE B-30
 0900 COMMENCE UNIT TRAINING (MIDN LIN- MILITARY DRILL)
 0930 DIVINE SERVICES, CATHOLIC (PENDING ESCORT AVAILABILITY)
 0945 SECURE FROM UNIT TRAINING
 0950 COMMENCE PACKING GEAR AND UNIFORMS
 1030 DIVINE SERVICES, PROTESTANT (PENDING ESCORT AVAILABILITY)
 1125 DEPART B-30 FOR NAVSTA GALLEY
 1130 LUNCH
 1215 DEPART NAVSTA GALLEY FOR B-30
 1225 ARRIVE B-30
 1230 COMMENCE FIELD DAY
 1330 COMMENCE SDO INSPECTION OF BUILDING
 1400 COMMENCE QUARTERS AND PARENTS OPTIONAL DEBRIEF.
 1430 SECURE FROM DRILL WEEKEND

1. CO'S CORNER:

Last drill went great! We prepared for annual inspection and we also got to explore hidden history onboard NS Norfolk.

This upcoming drill is very important. Annual inspection is important because it quantifies where we stand as a squadron. We have quietly prepared for this inspection all year. I am confident that we will do awesome, so do not be nervous every member of Top Hatters Squadron is well prepared!

2. XO'S CORNER:

Ready for Annual Inspection? I have absolutely no doubt that we will complete inspection with an outstanding score! Because of a few cadets have other non-cancelable commitments, we will no be able to have the pizza party on Saturday. HOWEVER, lets alter the deal...if we take no more than 3 small hits on the annual inspection, we will have the pizza party on Saturday night in lieu of navy chow!

PRT, your next test is in a few months, prepare now and do not let the winter cold keep you from taking care of yourself. See the XO for assistance if you have questions.

The "100% for 100%" is still underway, so please continue to drive for pledge assistance. Bring your pledge cards to drill so we can determine where we are currently.

Adult Staff, in accordance with the Commanding Officer's directive issue during Drill, SEPT17, this is a reminder that active duty navy uniforms are no longer authorized during drill weekends. If you do not have complete USNSCC Uniforms, please wear the alternate, which consists of a staff polo shirt (with collar), Khaki pants, and black shoes. No jeans, shorts, etc. are permitted.

3. ADMINISTRATION DEPT NOTE:

Drill fees are 25 dollars payable by cash or check at the beginning of drill, please bring exact change if you are able. Annual renewal fee is 100 dollars. Indoc cadets are reminded to bring any of their medical paperwork, and physicals that are still incomplete at September's drill.

3. OPERATIONS DEPT NOTE: It is imperative that each cadet read the POM and have a copy of it with them at all times, as you may be randomly quizzed on its contents during drill. It folds nicely and fits in your side NWU cargo pocket. Review the Sea Bag List and ensure you bring everything on it. We will continue to prep for annual inspection, we will be diving into our general orders and sailors creed! I ask that any cadet who needs any uniform items please get with myself or XO prior to drill. **Also, there will be no exceptions everyone MUST attend this drill and February's drill. Remember all cadets must report to drill in DRESS uniform. Parents are welcome to attend shuttle run will be available for those who need access to base.**

4. SUPPLY DEPT NOTE: There is a quota system for what uniform items we are allowed to order in a year. If you have items that no longer fit, please turn them in to be re-

issued. Active Duty parents, feel free to take up a collection at your place of duty. We will definitely take donations. We will be extending hours this drill!

5. TRAINING DEPT NOTE: Course submission is now required to be submitted online. Turning in items between drills makes grading easier and can speed up promotion processing. Online submission is located at <http://thsusnsc.org/resources.html>. Additionally, all cadets are required to bring a small notebook to drill. Preferably, one that fits in the NWU cargo pocket.

6. UPCOMING DRILL SCHEDULE FOR 2018 :

JANUARY 2018 19-21 THS DRILL	FEBRUARY 2018 16-18 THS DRILL	MARCH 2018 09-11 THS DRILL
APRIL 2018 13-15 THS DRILL 15 INDOC	MAY 2018 18-20 THS DRILL	JUNE 2018 08-10 THS DRILL
JULY 2018 NO DRILL	AUGUST 2018 30-02 THS DRILL	SEPTEMBER 2018 21-23 THS DRILL 23 INDOC
OCTOBER 2018 19-21 THS DRILL	NOVEMBER 2018 10-12 THS DRILL	DECEMBER 2018 07-08 THS DRILL

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A. S. RULLO
COMMANDING OFFICER

TOP HATTERS SQUADRON Current as of 2/10/2018

Matrix is now being enforced for all checks. If a cadet has red in any field he/she will not be able to be advanced.

Cadet Promotion Eligibility Matrix									
Hide Column Descriptions									
			Shows if the Cadet meets the TIG requirements for promotion to the next rank.	Shows if the Cadet meets the TIS requirements for promotion to the next rank.	Shows if the Cadet meets ALL Course requirements for the next rank and all previous ranks.	Shows if the Cadet meets ALL Exam requirements for the next rank and all previous ranks.	Shows if the Cadet meets ALL Training requirements for the next rank and all previous ranks.	Shows if the Cadet meets the PRT requirements for promotion to the next rank.	Shows if the Cadet meets the Age requirements for promotion to the next rank (PO1 to CPO Only).
	Cadet		TIG	TIS	Course	Exam	Training	PRT	Age
1	Beaver, Madison A. SA/AA	Landing Page Record Book	YES	YES	YES	YES	NO	YES	N/A
2	Clark, Matthew A. SR/AR	Landing Page Record Book	NO	NO	NO	YES	N/A	NO	N/A
3	Daniels, Westin T. PO2	Landing Page Record Book	NO	YES	NO	NO	YES	YES	N/A
4	Dixon, Tia D. SR/AR	Landing Page Record Book	YES	YES	NO	YES	N/A	YES	N/A
5	Gallagher, Sean M. SA/AA	Landing Page Record Book	YES	YES	NO	YES	NO	NO	N/A
6	Guillen, Anthony J. RC/LC1	Landing Page Record Book	YES	YES	NO	NO	N/A	YES	N/A
7	Hawkins, Brendan T. RC/LC1	Landing Page Record Book	YES	YES	NO	NO	N/A	YES	N/A
8	Ingle, Nathan B. SN/AN	Landing Page Record Book	NO	YES	YES	NO	NO	YES	N/A
9	Iyer, Matthias R. RC/LC1	Landing Page Record Book	NO	NO	NO	NO	N/A	NO	N/A
10	Iyer, Oliver H. SN/AN	Landing Page Record Book	NO	YES	YES	NO	YES	YES	N/A
11	Kahkonen, Cody B. APC/LC2	Landing Page Record Book	YES	YES	NO	NO	N/A	NO	N/A
12	Kelly, Joshua M. SN/AN	Landing Page Record Book	NO	NO	NO	NO	NO	YES	N/A
13	Kohler, Luka W. SR/AR	Landing Page Record Book	YES	YES	NO	YES	N/A	YES	N/A
14	Lensegrav, Ailana L. SR/AR	Landing Page Record Book	YES	YES	NO	YES	N/A	YES	N/A
15	Lensegrav, Alejandra L. SR/AR	Landing Page Record Book	NO	NO	NO	YES	N/A	YES	N/A
16	Lensegrav, Craig T. SR/AR	Landing Page Record Book	YES	YES	NO	YES	N/A	YES	N/A
17	Lotan, Judah S. RC/LC1	Landing Page Record Book	YES	YES	NO	NO	N/A	YES	N/A
18	McClellan,	Landing	YES	YES	NO	NO	N/A	YES	N/A

	Aidan S. RC/LC1	Page Record Book							
19	Oneal, Zakary K. SR/AR	Landing Page Record Book	NO	NO	NO	YES	N/A	NO	N/A
20	Pacheco, Charles A. SA/AA	Landing Page Record Book	YES	YES	YES	YES	NO	YES	N/A
	Cadet		TIG	TIS	Course	Exam	Training	PRT	Age
21	Pitman, Aaron W. RC/LC1	Landing Page Record Book	NO	NO	NO	NO	N/A	NO	N/A
22	Razzano, Nehemiah J. SR/AR	Landing Page Record Book	NO	NO	NO	YES	N/A	NO	N/A
23	Shrodes, Rachel E. SR/AR	Landing Page Record Book	YES	YES	NO	YES	N/A	NO	N/A
24	Townsend, Lauren D. SA/AA	Landing Page Record Book	YES	YES	YES	YES	NO	YES	N/A
25	Tropp, Kanye W. SR/AR	Landing Page Record Book	YES	YES	NO	YES	N/A	NO	N/A
26	Vazquez, Mark A. SR/AR	Landing Page Record Book	YES	YES	NO	YES	N/A	NO	N/A
27	Vidal, Aidan K. SA-T/AA-T	Landing Page Record Book	YES	YES	NO	YES	NO	YES	N/A
28	Virgil-Fenelus, Nathanael J. SA/AA	Landing Page Record Book	YES	NO	NO	YES	NO	YES	N/A