



PLAN OF THE MONTH

TOP HATTERS SQUADRON

DATE: THURSDAY 1 MARCH 2018- SATURDAY 31 MARCH 2018
 "TRAINING TODAY'S YOUTH FOR TOMORROW'S NAVY"

TOP HATTERS SQUADRON WEBPAGE: www.norfolkseacadets.org
 TOP HATTERS SQUADRON FACEBOOK: www.facebook.com/thsusnscc
 BUILDING B-30 QUARTERDECK PHONE NUMBER: (757) 444-4626

CHAIN OF COMMAND

COMMAND STAFF

COMMANDING OFFICER -----LT ALEXANDER RULLO
 EXECUTIVE OFFICER -----LTJG EDWARD GLOMB

DEPARTMENT HEADS

OPERATIONS OFFICER -----ENS ROBERT GLAUDE
 TRAINING OFFICER -----INST GUILLEN
 ADMIN OFFICER -----INST STEVEN COOPER
 PERSONNEL OFFICER -----INST HANS HEINDL
 SUPPLY OFFICER -----INST JACQULYN CROSSMAN

DIVISION OFFICERS

SQUADRON DIVISION OFFICER -----MIDN LIN
 ASSISTANT DIVISION OFFICER -----VACANT
 INDOC DIVISION OFFICER -----VACANT

SUPPORT STAFF

FINANCE ADMINISTRATOR -----MRS. STEPHANIE RULLO
 INFORMATION TECHNOLOGY -----MR. JOSEPH CROSSMAN
 SECURITY OFFICER -----INST ANDREW RUPLE
 MEDICAL OFFICER -----INST SHORTRIDGE
 RECRUITING OFFICER -----MR. AUSTYN SUTTON
 AUXILIARY ASSISTANTS -----MRS. JENNIFER GLOMB

CADET LEADERSHIP

NSCC LEADING PETTY OFFICER -----PO2 DANIELS
 NLCC LEADING PETTY OFFICER -----VACANT

SEA CADET OF THE YEAR 2017:-----CADET MADISON BEAVER
NAVY LEAGUE CADET OF THE YEAR 2017:-----CADET NATHANAEL VIRGIL

ALL PERSONNEL SHALL READ THE "PLAN OF THE MONTH" AND SHALL BE RESPONSIBLE FOR OBEYING ALL APPLICABLE ORDERS CONTAINED THEREIN. THE "PLAN OF THE MONTH" IS SUBJECT TO LAST MINUTE CHANGES.

UNIFORM OF THE DAY

OFFICERS/INSTRUCTORS: PRESCRIBED: SERVICE DRESS BLUES
 ALTERNATE: SERVICE KHAKI; NAVY WORKING UNIFORM

AUXILIARY: PRESCRIBED: BUSINESS CASUAL WITH UNIT POLO SHIRT/NAMETAG

NSCC CADETS: PRESCRIBED: SERVICE DRESS BLUES
 ALTERNATE: NAVY WORKING UNIFORM

NLCC CADETS: PRESCRIBED: WINTER DRESS
 ALTERNATE: NAVY WORKING UNIFORM

PROJECTED SCHEDULED EVENTS AND TRAINING

09-11 MAR TOP HATTERS SQUADRON DRILL WEEKEND
17 MAR ST. PATRICK'S DAY PARADE

DRILL SCHEDULE

FRIDAY 09 MAR 18

1800 ALL OFFICERS ARRIVE AT B-30, SET QUARTERDECK WATCH
2000 ALL CADETS ARRIVE AT B-30, IN PT GEAR
2000 SHUTTLE DEPARTS NEX FOR B-30
2005 CHECK IN (ADMIN OFFICER) & STOW GEAR
2030 COMMENCE GUN SAFETY TRAINING
2230 SECURE FROM GUN SAFETY TRAINING
2240 TAPS

SATURDAY 10 MAR 18

0530 RÉVEILLE
0540 COMPLETE HEAVE OUT AND TRICE UP, SDO COMMENCE RACK INSPECTIONS, SHIFT INTO UNIFORM OF THE DAY
0545 COMMENCE SWEEPERS/TRASH
0610 SECURE FROM SWEEPERS
0615 DEPART B-30 FOR BREAKFAST (LOCATION TBD)
0725 SECURE FROM BREAKFAST
0730 DEPART FOR SUPERIOR PAWN AND GUN SHOOTING RANGE LITTLE CREEK ROAD
0800 ARRIVE AT SUPERIOR PAWN AND GUN, SHOOTING RANGE LITTLE CREEK ROAD
1130 DEPART SUPERIOR PAWN AND GUN, SHOOTING RANGE FOR NAVSTA GALLEY
1200 ARRIVE AT NAVSTA GALLEY
1205 LUNCH
1245 DEPART NAVSTA GALLEY FOR B-30
1300 ARRIVE B-30
1320 COMMENCE UNIT TRAINING/SUPPLY TIME- STANDARDS OF CONDUCT (CADETS/XO).
1420 SECURE FROM UNIT TRAINING.
1530 COMMENCE UNIT TRAINING/ SUPPLY TIME- HARASSMENT, HAZING, BULLYING

1630 SECURE FROM UNIT TRAINING
 1640 COMMENCE UNIT TRAINING/ SUPPLY TIME- SEXUAL HARASSMENT, FRATERNIZATION
 1650 SECURE FROM UNIT TRAINING
 1700 DEPART B-30 FOR NAVSTA GALLEY
 1710 DINNER
 1750 DEPART NAVSTA GALLEY FOR B-30
 1755 ARRIVE B-30
 1800 ASSEMBLE ALL CADETS TO TRAINING DECK FOR XO'S EVENTS INQUIRY (PARADE FOR
 17MAR18 - ST. PATRICK'S DAY AND FUNDRAISER UPDATE)
 1820 COMMENCE DIVISIONAL/STUDY TIME, OFFICER TRAINING, MILITARY DRILL TRAINING
 2015 COMMENCE DIVISION OFFICERS MEETING (1815-2050 DRUG AND ALCOHOL AWARENESS)
 (OFFICER TRAINING STANDARDS OF CONDUCT AND DISCIPLINE- CO)
 2100 SECURE FROM DIVISION OFFICERS MEETING
 2125 SECURE FROM DIVISIONAL/STUDY TIME, OFFICER TRAINING, MILITARY DRILL TRAINING
 2130 SWEEPERS, DUMP ALL TRASH
 2155 TATTOO
 2200 TAPS

SUNDAY 11 MAR 18

0530 RÉVEILLE
 0540 COMPLETE HEAVE OUT AND TRICE UP, SDO COMMENCE RACK INSPECTIONS, SHIFT INTO PT
 GEAR
 0545 COMMENCE PHYSICAL TRAINING ALL HANDS
 0645 SECURE FROM PT, STOW GEAR, SHOWER, SHIFT INTO UNIFORM OF THE DAY
 0730 MORNING FORMATION AND INSPECTION
 0740 DEPART B-30 FOR NAVSTA FLAGPOLE
 0755 FIRST CALL TO COLORS
 0800 COLORS
 0805 DEPART NAVSTA FLAGPOLE FOR NAVSTA GALLEY
 0815 BREAKFAST
 0850 DEPART NAVSTA GALLEY B-30
 0855 ARRIVE B-30
 0900 COMMENCE UNIT TRAINING (INSTR OTT- MILITARY DRILL)
 0930 DIVINE SERVICES, CATHOLIC (PENDING ESCORT AVAILABILITY)
 0945 SECURE FROM UNIT TRAINING
 0950 COMMENCE PACKING GEAR AND UNIFORMS
 1030 DIVINE SERVICES, PROTESTANT (PENDING ESCORT AVAILABILITY)
 1125 DEPART B-30 FOR NAVSTA GALLEY
 1130 LUNCH
 1215 DEPART NAVSTA GALLEY FOR B-30
 1225 ARRIVE B-30
 1230 COMMENCE FIELD DAY
 1330 COMMENCE SDO INSPECTION OF BUILDING
 1400 COMMENCE QUARTERS AND PARENTS OPTIONAL DEBRIEF.
 1430 SECURE FROM DRILL WEEKEND

1. CO'S CORNER:

Last drill was great! We prepared completed annual inspection. We did great. There is always room to improve and we have the next year to build on this inspection.

This upcoming drill has a lot of changes to our normal way of operating. This is the drill most cadets have been waiting for. Fire arm safety. It is important to remember these will be real weapons and not toys! It is important for all to remember that. Hope to see everyone there!

2. XO'S CORNER:

Coursework, one of the most important aspects to our program. Beginning with March drill, each cadet is required to complete three pieces/sections of coursework. This mandatory coursework requirement will be first due in Aril's drill and then monthly thereafter. Progress will be carefully tracked. If you are absent from drill, the coursework is still due and each cadet is to submit online or email to the training officer. The TRAINO will have further details during March drill. Education starts here!

The "100% for 100%" fundraiser is still underway, so please continue to drive for pledge assistance. Bring your pledge cards to drill so we can determine where we are currently. The XO's run is March, 18, 2018. Remember, the goal is to to raise enough pledges for your training fees are paid for a summer training, so please continue to drive forward!

Adult Staff, in accordance with the Commanding Officer's directive issue during Drill, SEPT17, this is a reminder that active duty navy uniforms are no longer authorized during drill weekends. If you do not have complete USNSCC Uniforms, please wear the alternate, which consists of a staff polo shirt (with collar), Khaki pants, and black shoes. No jeans, shorts, etc. are permitted.

3. ADMINISTRATION DEPT NOTE:

Drill fees are 25 dollars payable by cash or check at the beginning of drill, please bring exact change if you are able. Annual renewal fee is 100 dollars. Indoc cadets are reminded to bring any of their medical paperwork, and physicals that are still incomplete at September's drill.

4. OPERATIONS DEPT NOTE: It is imperative that each cadet read the POM and have a copy of it with them at all times, cadets will be arriving in PT gear and we will be getting right to business upon arrival so it is important for all to arrive on time. ALL CADETS BRING YOUR DRESS WHITE UNIFORMS, THERE WILL BE AN INSPECTION SOMETIME THIS DRILL.

5. SUPPLY DEPT NOTE: Cadets in need of uniform items for dress whites or any uniform please get with me. If you have items that no longer fit, please turn them in to be re-issued.

6. TRAINING DEPT NOTE: Course submission is now required to be submitted online. Turning in items between drills makes grading easier and can speed up promotion processing. Online submission is located at <http://thsusncc.org/resources.html>. Additionally, all cadets are required to bring a small notebook to drill. Preferably, one that fits in the NWU cargo pocket.

7. UPCOMING DRILL SCHEDULE FOR 2018 :

| | | |
|--|--|---|
| JANUARY 2018 19-21 THS DRILL | FEBRUARY 2018 16-18 THS DRILL | MARCH 2018 09-11 THS DRILL |
| APRIL 2018 13-15 THS DRILL 15 INDOC SHIFT TO WHITES | MAY 2018 18-20 THS DRILL | JUNE 2018 08-10 THS DRILL |
| JULY 2018 NO DRILL | AUGUST 2018 30-02 THS DRILL | SEPTEMBER 2018 21-23 THS DRILL 23 INDOC |
| OCTOBER 2018 19-21 THS DRILL | NOVEMBER 2018 10-12 THS DRILL | DECEMBER 2018 07-08 THS DRILL |

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A. S. RULLO
COMMANDING OFFICER

TOP HATTERS SQUADRON

Matrix is now being enforced for all checks. If a cadet has red in any field he/she will not be able to be advanced.

| Cadet Promotion Eligibility Matrix | | | | | | | | | |
|---|----------------------------|--|---|---|--|--|--|---|---|
| Hide Column Descriptions | | | | | | | | | |
| | | | Shows if the Cadet meets the TIG requirements for promotion to the next rank. | Shows if the Cadet meets the TIS requirements for promotion to the next rank. | Shows if the Cadet meets ALL Course requirements for the next rank and all previous ranks. | Shows if the Cadet meets ALL Exam requirements for the next rank and all previous ranks. | Shows if the Cadet meets ALL Training requirements for the next rank and all previous ranks. | Shows if the Cadet meets the PRT requirements for promotion to the next rank. | Shows if the Cadet meets the Age requirements for promotion to the next rank (PO1 to CPO Only). |
| | Cadet | | TIG | TIS | Course | Exam | Training | PRT | Age |
| 1 | Beaver, Madison A. SA/AA | Landing Page Record Book | YES | YES | YES | YES | NO | YES | N/A |
| 2 | Clark, Matthew A. SR/AR | Landing Page Record Book | NO | NO | NO | YES | N/A | NO | N/A |
| 3 | Daniels, Westin T. PO2 | Landing Page Record Book | YES | YES | NO | NO | YES | YES | N/A |
| 4 | Dixon, Tia D. SR/AR | Landing Page Record Book | YES | YES | NO | YES | N/A | YES | N/A |
| 5 | Gallagher, Sean M. SA/AA | Landing Page Record Book | YES | YES | NO | YES | NO | NO | N/A |
| 6 | Guillen, Anthony J. RC/LC1 | Landing Page Record Book | YES | YES | NO | NO | N/A | YES | N/A |
| 7 | Hawkins, Brendan T. RC/LC1 | Landing Page Record Book | YES | YES | NO | NO | N/A | YES | N/A |
| 8 | Ingle, Nathan B. SN/AN | Landing Page Record Book | NO | YES | YES | YES | NO | YES | N/A |
| 9 | Iyer, Matthias R. RC/LC1 | Landing Page Record Book | NO | NO | NO | NO | N/A | NO | N/A |
| 10 | Iyer, Oliver H. PO3 | Landing Page Record Book | NO | YES | NO | NO | NO | YES | N/A |

| | | | | | | | | | |
|----|------------------------------------|--|------------|------------|---------------|-------------|-----------------|------------|------------|
| 11 | Kahkonen Cody B. APC/LC 2 | Landing Page Record Book | YES | YES | NO | NO | N/A | NO | N/A |
| 12 | Kelly, Joshua M. SN/AN | Landing Page Record Book | NO | NO | NO | NO | NO | YES | N/A |
| 13 | Kohler, Luka W. SR/AR | Landing Page Record Book | YES | YES | NO | YES | N/A | YES | N/A |
| 14 | Lensegrav Ailana L. SR/AR | Landing Page Record Book | YES | YES | NO | YES | N/A | YES | N/A |
| 15 | Lensegrav Alejandra L. SR/AR | Landing Page Record Book | NO | NO | NO | YES | N/A | YES | N/A |
| 16 | Lensegrav Craig T. SR/AR | Landing Page Record Book | YES | YES | NO | YES | N/A | YES | N/A |
| 17 | Lotan, Judah S. RC/LC1 | Landing Page Record Book | YES | YES | NO | NO | N/A | YES | N/A |
| 18 | McClellan, Aidan S. RC/LC1 | Landing Page Record Book | YES | YES | NO | NO | N/A | YES | N/A |
| 19 | Oneal, Zakary K. SR/AR | Landing Page Record Book | NO | NO | NO | YES | N/A | NO | N/A |
| 20 | Pacheco, Charles A. SN/AN | Landing Page Record Book | NO | YES | NO | NO | NO | YES | N/A |
| | Cadet | | TIG | TIS | Course | Exam | Training | PRT | Age |
| 21 | Pitman, Aaron W. RC/LC 1 | Landing Page Record Book | NO | YES | NO | NO | N/A | NO | N/A |
| 22 | Razzano, Nehemiah J. SR/AR | Landing Page Record Book | NO | YES | NO | YES | N/A | NO | N/A |
| 23 | Shrodes, Rachel E. SR/AR | Landing Page Record Book | YES | YES | NO | YES | N/A | NO | N/A |
| 24 | Townsend Lauren D. SA/AA | Landing Page Record Book | YES | YES | YES | YES | NO | YES | N/A |

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|----|---|---|-----|-----|-----|-----|-----|-----|-----|
| 25 | Vazquez, Mark A. SR/AR | Landing Page Record Book | YES | YES | NO | YES | N/A | NO | N/A |
| 26 | Vidal, Aidan K. SA- T/AA-T | Landing Page Record Book | YES | YES | NO | YES | NO | YES | N/A |
| 27 | Virgil- Fenelus, Nathanael J. SA/AA | Landing Page Record Book | YES | NO | YES | YES | NO | YES | N/A |