



# PLAN OF THE MONTH TOP HATTERS SQUADRON

**DATE: FRIDAY 1 SEPTEMBER 2017- SATURDAY 30 SEPTEMBER 2017**  
**"TRAINING TODAY'S YOUTH FOR TOMORROW'S NAVY"**

**TOP HATTERS SQUADRON WEBPAGE: [www.thsusnscc.org](http://www.thsusnscc.org)**  
**TOP HATTERS SQUADRON FACEBOOK: [www.facebook.com/thsusnscc](http://www.facebook.com/thsusnscc)**  
**BUILDING B-30 QUARTERDECK PHONE NUMBER: (757) 444-4626**

### CHAIN OF COMMAND

COMMANDING OFFICER----- LT ALEXANDER RULLO  
 EXECUTIVE OFFICER----- LTJG EDWARD GLOMB  
 OPERATIONS OFFICER----- INST GLAUDE  
 TRAINING OFFICER----- ENS ALAINA CARLSON  
 ADMIN OFFICER----- INST JEFFERSON ALEXANDER  
 PERSONNEL OFFICER----- INST HANS HEINDL  
 SUPPLY OFFICER----- MIDN JOSHUA FERREE  
 SECURITY OFFICER----- INST ANDREW RUPLE  
 ASST SUPPLY OFFICER----- MIDN BRANDON HOBBS  
 DIVISION OFFICER----- VACANT  
 ASSISTANT INDOC OFFICER----- INST STEVE COOPER  
 ASSISTANT NSCC DIVISION OFFICER----- INST JOSHUA OTT  
 ASSISTANT NLCC DIVISION OFFICER----- INST RYAN SHORTRIDGE

LEADING PETTY OFFICER----- PO1 ERYK LAWSON

SEA CADET OF THE QUARTER FY17 Q1:-----CADET CAIDEN HARMON  
 NAVY LEAGUE CADET OF THE QUARTER FY17 Q1:-----CADET AIDEN VIDAL

SEA CADET OF THE QUARTER FY17 Q2:-----CADET WESTON DANIELS  
 NAVY LEAGUE CADET OF THE QUARTER FY17 Q2:-----CADET NATHANAEL VIRGIL

SEA CADET OF THE YEAR 2016:----- CADET NATHAN INGLE  
 NAVY LEAGUE CADET OF THE YEAR 2016:----- CADET NATHANAEL VIRGIL

**ALL PERSONNEL SHALL READ THE "PLAN OF THE MONTH" AND SHALL BE RESPONSIBLE FOR OBEYING ALL APPLICABLE ORDERS CONTAINED THEREIN. THE "PLAN OF THE MONTH" IS SUBJECT TO LAST MINUTE CHANGES.**

**UNIFORM OF THE DAY**

**OFFICERS/INSTRUCTORS:**     PRESCRIBED:     SERVICE DRESS WHITES  
                                  ALTERNATE:     SERVICE KHAKI; NAVY WORKING UNIFORM

**NSCC CADETS:**             PRESCRIBED:     SERVICE DRESS WHITES  
                                  ALTERNATE:     NAVY WORKING UNIFORM

**NLCC CADETS:**             PRESCRIBED:     SUMMER DRESS  
                                  ALTERNATE:     NAVY WORKING UNIFORM

**PROJECTED SCHEDULED EVENTS AND TRAINING**

22-24 SEP Top Hatters Squadron Drill Weekend  
  23 SEP Top Hatters Squadron Indoc

**DRILL SCHEDULE**

**FRIDAY 22 SEP 17**

1800     ALL OFFICERS ARRIVE AT B-30, SET QUARTERDECK WATCH  
1900     ALL OFFICER MEETING IN THE WARDROOM  
**2000     ALL CADETS ARRIVE AT B-30, IN UNIFORM OF THE DAY, DRESS UNIFORM**  
2005     STOW GEAR  
2030     ALL HANDS TO QUARTERS FOR MUSTER, INSTRUCTION AND INSPECTION  
2130     HOLD SWEEPERS, DUMP ALL TRASH  
2155     TATTOO  
2200     TAPS

**SATURDAY 23 SEP 17**

0530     RÉVEILLE  
0540     COMPLETE HEAVE OUT AND TRICE UP, SDO COMMENCE RACK INSPECTIONS, SHIFT INTO PT GEAR  
0545     COMMENCE PHYSICAL TRAINING  
0645     SECURE FROM PT, STOW GEAR, SHOWER, SHIFT INTO UNIFORM OF THE DAY  
0730     MORNING FORMATION AND INSPECTION  
0740     DEPART B-30 FOR NAVSTA FLAGPOLE  
0755     FIRST CALL TO COLORS  
0800     COLORS  
0805     DEPART NAVSTA FLAGPOLE FOR NAVSTA GALLEY  
0815     BREAKFAST  
0850     DEPART NAVSTA GALLEY B-30  
0855     ARRIVE B-30  
0900     COMMENCE UNIT TRAINING  
1050     SECURE FROM UNIT TRAINING  
1100     DEPART B-30 FOR NAVSTA GALLEY  
1105     LUNCH  
1150     DEPART NAVSTA GALLEY FOR B-30  
1205     ARRIVE B-30  
1220     COMMENCE UNIT TRAINING  
1300     SECURE FROM UNIT TRAINING  
1305     DEPART B-30 FOR NAUTICUS NORFOLK  
1635     DEPART NAUTICUS NORFOLK FOR NAVSTA GALLEY  
1700     DINNER  
1745     DEPART NAVSTA GALLEY FOR B-30  
1800     ARRIVE B-30  
1815     COMMENCE DIVISIONAL/STUDY TIME, OFFICER TRAINING, DRILL TEAM/COLOR GUARD PRACTICE, CADET LEADERSHIP TRAINING  
2015     COMMENCE DIVISION OFFICERS MEETING  
2100     SECURE FROM DIVISION OFFICERS MEETING  
2125     SECURE FROM DIVISIONAL/STUDY TIME, OFFICER TRAINING, DRILL TEAM/COLOR GUARD PRACTICE, CADET LEADERSHIP TRAINING  
2130     SWEEPERS, DUMP ALL TRASH

2155 TATTOO  
2200 TAPS

**SUNDAY 24 SEP 17**

0530 RÉVEILLE  
0540 COMPLETE HEAVE OUT AND TRICE UP, SDO COMMENCE RACK INSPECTIONS, SHIFT INTO PT GEAR  
0545 COMMENCE PHYSICAL TRAINING  
0645 SECURE FROM PT, STOW GEAR, SHOWER, SHIFT INTO UNIFORM OF THE DAY  
0730 MORNING FORMATION AND INSPECTION  
0740 DEPART B-30 FOR NAVSTA FLAGPOLE  
0755 FIRST CALL TO COLORS  
0800 COLORS  
0805 DEPART NAVSTA FLAGPOLE FOR NAVSTA GALLEY  
0815 BREAKFAST  
0850 DEPART NAVSTA GALLEY B-30  
0855 ARRIVE B-30  
0900 COMMENCE UNIT TRAINING/ DRESS BLUE INSPECTION  
0945 SECURE FROM UNIT TRAINING  
0950 COMMENCE PACKING GEAR AND UNIFORMS  
1000 DIVINE SERVICES, CATHOLIC (PENDING ESCORT AVAILABILITY)  
1030 DIVINE SERVICES, PROTESTANT (PENDING ESCORT AVAILABILITY)  
1125 DEPART B-30 FOR NAVSTA GALLEY  
1130 LUNCH  
1215 DEPART NAVSTA GALLEY FOR B-30  
1225 ARRIVE B-30  
1230 COMMENCE FIELD DAY  
1330 COMMENCE SDO INSPECTION OF BUILDING  
1400 COMMENCE TRIAD DE-BRIEF OF CADETS  
1430 SECURE FROM DRILL WEEKEND

1. **CO'S CORNER:** Hope everyone enjoyed last drills trip to Washington D.C. Now it is time to get to work. The minimum requirements for every cadet are

- 75% Attendance
- One Course, Training and Advancement per year
- Satisfactory Academic standing in school.
- Two passing PRTs per year

Let's get on it. Get your courses turned in, get to studying, start thinking about winter training opportunities, and get your report cards turned in.

2. **XO'S CORNER:** It's a privilege to be back with the Top Hatters Squadron, I look forward to many years of service to Top Hatters!

If you are not already, take a moment and join the Top Hatters Facebook page as it contains a wealth of information regarding news and upcoming events.

Community Service! That is what NSCC is all about. Hopefully, we will have cadets who are interested in volunteering once a month, off-drill, to help the community that helps us. Our next event is in October, be on the lookout for details.

**\*\*\*Please note, Top Hatters just received information from the NAVFAC at Naval Station Norfolk that there will be a steam outage affecting B-30 from Friday, 22SEP17 @ 1600 until 24SEP17, at 2359. Be prepared that hot water may not be available and showers may be cool to cold.**

3. **ADMINISTRATION DEPT NOTE:**

a. Enrollments for Cadets who expire will not be renewed unless fees are paid. Additionally, if you do not wish to participate in the program any longer, please contact the Operations Officer. The following personnel ID Cards are expired or about to expire:

Cadets: SA Biggers registration expired.

Cadets: SN Brown, PO3 Horner, SA Pacheco registration expires at the end of September.

Cadets: SA Gallagher registration expires at the end of October.

**3. OPERATIONS DEPT NOTE:** It is imperative that every cadet read the POM, and the Seabag List and ensure they bring everything on it. Do not forget to dress for the weather. There will be a dress blue/ winter dress inspection to prepare for the change over. If you have grown please bring in uniform so we can get you new ones.

**4. SUPPLY DEPT NOTE:** There is a quota system for what uniform items we are allowed to order in a year. If you have items that no longer fit, please turn them in to be re-issued. Active Duty parents, feel free to take up a collection at your place of duty. We will definitely take donations.

**5. TRAINING DEPT NOTE:** Courses have started coming in online. While not required to do so, turning in items between drills makes grading easier, and can speed up promotion processing. Online submission is available at <http://thsusnscc.org/resources.html>.

Please check the promotion matrix following the POM and notify TRAINO if you believe you have submitted all of your required coursework for promotion and the matrix does not reflect that.

**6. DRILL SCHEDULE FOR THE REMAINDER 2017:**

JANUARY <del>20-22 THS DRILL</del> <del>21 INDOC</del>	FEBRUARY <del>17-19 THS DRILL</del>	MARCH <del>10-12 THS DRILL</del>
APRIL <del>14-15 THS DRILL</del> <del>15 INDOC</del>	MAY <del>05-07 THS DRILL</del>	JUNE <del>09-11 THS DRILL</del>
JULY <del>NO DRILL</del>	AUGUST <del>25-27 THS DRILL</del>	SEPTEMBER 22-24 THS DRILL 23 INDOC
OCTOBER 20-22 THS DRILL	NOVEMBER 10-12 THS DRILL	DECEMBER 8-9 THS DRILL

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A. S. RULLO  
COMMANDING OFFICER

Matrix is now being enforced for all checks. If a cadet has red in any field he/she will not be able to be advanced.

<b>Cadet Promotion Eligibility Matrix</b>									
<b>Hide Column Descriptions</b>									
			Shows if the Cadet meets the TIG requirements for promotion to the next rank.	Shows if the Cadet meets the TIS requirements for promotion to the next rank.	Shows if the Cadet meets <b>ALL</b> Course requirements for the next rank and all previous ranks.	Shows if the Cadet meets <b>ALL</b> Exam requirements for the next rank and all previous ranks.	Shows if the Cadet meets <b>ALL</b> Training requirements for the next rank and all previous ranks.	Shows if the Cadet meets the PRT requirements for promotion to the next rank.	Shows if the Cadet meets the Age requirements for promotion to the next rank (PO1 to CPO Only).
	<b>Cadet</b>		<b>TIG</b>	<b>TIS</b>	<b>Course</b>	<b>Exam</b>	<b>Training</b>	<b>PRT</b>	<b>Age</b>
1	Beaver, Madison A. SA/AA	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	NO	NO	YES	YES	NO	YES	N/A
2	Biggers, Amy M. SA/AA	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	NO	YES	NO	YES	N/A
3	Brown, Tyler M. SN/AN	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	NO	NO	NO	NO	N/A
4	Catten, George A. SR/AR	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	NO	YES	N/A	NO	N/A
5	Daniels, Westin T. PO2	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	NO	YES	NO	NO	NO	YES	N/A
6	Dixon, Tia D. SR/AR	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	NO	YES	N/A	NO	N/A
7	Gallagher, Sean M. SA/AA	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	NO	YES	NO	YES	NO	YES	N/A
8	Harmon, Caiden M. PO2	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	NO	YES	NO	NO	YES	YES	N/A
9	Hawley, Timothy M. SA-T/AA-T	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	YES	YES	NO	YES	N/A
10	Horner, Dominic V. PO3	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	YES	NO	NO	YES	N/A
11	Ingle, Nathan B. SA/AA	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	YES	YES	YES	NO	N/A
12	Kahkonen, Cody B. RC/LC1	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	NO	NO	N/A	YES	N/A
13	Kelly, Joshua M. SA/AA	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	NO	NO	NO	YES	NO	YES	N/A
14	Lawson, Eryk W. PO1	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	NO	YES	YES	YES	YES
15	Merzier, Rafael Z. SN/AN	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	YES	NO	YES	NO	N/A

16	Murphy, Shawn G. SA/AA	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	NO	YES	NO	YES	N/A
17	Pacheco, Charles A. SA/AA	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	YES	YES	NO	YES	N/A
18	Shrodes, Rachel E. SR/AR	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	YES	YES	NO	YES	N/A	YES	N/A
19	Thornton, Andrew T. SA/AA	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	NO	NO	NO	YES	NO	YES	N/A
20	Townsend, Lauren D. SA/AA	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	NO	NO	YES	YES	NO	YES	N/A
	<b>Cadet</b>		<b>TIG</b>	<b>TIS</b>	<b>Course</b>	<b>Exam</b>	<b>Training</b>	<b>PRT</b>	<b>Age</b>
21	Vidal, Aidan K. ABC/LC3	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	NO	YES	YES	YES	N/A	YES	N/A
22	Virgil-Fenelus, Nathanael J. SA-T/AA-T	<a href="#">Landing Page</a>   <a href="#">Record Book</a>	NO	NO	NO	YES	NO	YES	N/A